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| **Profile**  Team Leader with 12+ years of experience for delivering operational change and technology solutions in BFS domain. Functional knowledge on OTC Derivatives, Investment Banking and capital markets domain. Worked in implementing successful Robotics Automation program through execution in various phases of SDLC i.e. requirement gathering and analysis, specifications documentation and UAT co-ordination Contact PHONE:  +919966098650  EMAIL:  [ajithvaddi@gmail.com](mailto:ajithvaddi@gmail.com) Date of Birth 25th March 1986 Skills  * JIRA * Visio * MS Access * MS Project * Power Point   **Project Works**  Basel II Norms and Asset Liability Management followed by SBH  **Rewards and Activities**   * Board of Trustee’s Award for workplace Achievement at UBS Stamford * Yellow Belt Certification holder for Six sigma Project * Received best employee awards from Cognizant and UBS for exceptional performance and dedication * Received Bank of America Gold, Silver and Bronze for exceptional performance and dedication. |  | Ajith VAddi TEAM LEADER for BFS Investment Banking EDUCATION **Mountbatten Institute, New York**  • Post graduate certificate from Mountbatten Institute, New York - March 2015 to March 2016  **A.V.PG College**  • Masters in Business Administration (Finance) from A.V.PG College, in the year 2007-09, Osmania University, Hyderabad  **Indian Institute of Management and Commerce**  • Graduate in Commerce from Indian Institute of Management and Commerce, in the year 2003-06 Osmania University, Hyderabad WORK EXPERIENCE **Cognizant Technology Solutions, Hyderabad- Sept 2012 to Present**  Designation: Team Leader  **Process**: Equities and Interest Rates Derivatives – Matching (Jan 2020 to Present)  • Handling Matching procedures of Equity Products.  • Reporting Regulatory and Performing SLA.  • Handling a Team size of 6 for better performance and growth  **Process**: Robotics Process Automation (Jan 2017 to Dec 2019)  • Handling end to end projects for Intelligent Process Automation (IPA) in collaboration with a centralized development team.  • Identify, analyze, design, document and implement process improvement and Automation Opportunities using Lean tools such as Value Stream Mapping, Fish Bone analysis, Root Cause Analysis, Functional & Regression Testing, UAT Planning & Execution, Waterfall & Agile methodologies.  • Leading a team in requirement gathering for multiple projects & conduct Cause-Effect and Control-Impact analysis.  • Writing UAT test cases on Robotic projects and preparing the Solution design document.  • Manage key stakeholder interest by engaging in not only objective & expectation planning but also risk management.  • Execute PMO activities for Operations Change Group (OCG) including Client Handling, Prepare Dashboards.  **Process**: Equities Markitwire (March 2016 to Dec 2016)  • Impart change and work closely with multiple stakeholders in front/middle/back office teams to identify and streamline requirements  • UAT, Migration/working of the trades from DTCC to Markitwire for Equity products.  • Preparing the Onshore reports for the Business Management.  • Handling of Mappings for MCA  • Handing of the review of the confirmations and dealing on the booking issues.  **UBS – New York, Stamford- USA, Duration: March 2015 to March 2016**  Designation: Full time Intern  **Process**: OTC Derivatives  • Gathered & analyzed business requirements and migrated Markitwire process to offshore, Handling Onshore Queries, Direct interaction with Trading and Sales.  **Cognizant - UBS Investment Bank, Duration: September 2012 to March 2015**  **Process**: Equities and Interest Rates Derivatives – Drafting  • Handling documentation procedures of Equity Structured Products, Interest Rates Derivative products and DTCC.  • Manual Drafting of different Equities and Interest Rate Products  • Reporting Regulatory and Performing SLA  • Handling a Team size of 6 for better performance and growth  **Bank of America continuum Solutions Pvt. Ltd., Hyderabad, Duration: May 2009 to August 2012**    Designation: Senior Documentation Analyst, Derivatives Documentation  **Process**: Global Rates and Commodities - Drafting  • Handling documentation procedures of Interest Rates Derivative products.  • Drafting and Issuing Bank of America's Paper Confirmations and DTCC (electronic) confirmations to various Counterparties.  • Handling documentation of various products like Swaps, Swap Options, Straddles, Cap, Floor, Collars, Corridor, Forward Rate Agreements, FX swaps, Basis swaps, Cross Currency swaps, Mark to Market etc. and preparing end of the Day Reconciliation reports  • Checking and Identifying Discrepancies in the Source System and confirmation if any, which are against to the Product rules, Portfolios and ISDA definitions and take corrective action.   * Worked as a Tele Calling Executive for IRUS InfoTech from September ’06 to February’ 07 |

Date:

Place: Hyderabad V.AJITH